



COUNCIL MEETING

Monday, March 13, 2017

6:00 PM

Council Chambers
200 Broadway, 2nd Floor

MINUTES

ATTENDANCE

Mayor Stephen Molnar
Deputy Mayor Dave Beres
Councillor Maxwell Adam
Councillor Penny Esseltine
Councillor Jim Hayes
Councillor Chris Rosehart
Councillor Brian Stephenson

Staff:

David Calder, CAO
Donna Wilson, Town Clerk
Dave Rushton, Director of Finance/Treasurer
Kevin DeLeebeeck, Director of Operations
Rick Cox, Director of Recreation, Culture & Parks
Jeff Smith, Fire Chief
Tricia Smith, Deputy Clerk

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of Agenda

Resolution #1

Moved By: Councillor Rosehart

Seconded By: Councillor Hayes

THAT the Agenda as prepared for the Council meeting of Monday, March 13, 2017, be adopted.

Carried

3. Moment of Silence

4. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared.

5. Adoption of Council Minutes of Previous Meeting

5.1. Minutes of the Meeting of March 2, 2017

[170302 Council MIN](#)

Resolution #2

Moved By: Councillor Rosehart

Seconded By: Councillor Hayes

THAT the Minutes of the Council Meeting of March 2, 2017, be approved.

Carried

6. Delegations and Presentations

6.1. Oxford County: Update on Trans Canada Trail Project

Presented By:

Peter Crockett - CAO, Oxford County | Future Oxford

Rick Cox - Director, Recreation, Culture & Parks, Chair,

Community Oxford

Frank Gross - Supervisor, Engineering Services, Oxford County

[Presentation](#)

Construction to commence on the Trans Canada Trail extension from Tillsonburg to Zenda Line in April.

North Street reconstruction to commence in June.

Completion for the resurfacing of Tillson Avenue anticipated in May.

Resolution #3

Moved By: Councillor Hayes

Seconded By: Councillor Rosehart

THAT Council receive the presentation regarding the Update on the Trans Canada Trail Project, as information.

Carried

6.2. Gibson House Deck

Presented By: Terry Ross, Tillsonburg Scout Association

[Delegation Request](#)

[Gibson Deck 1](#)

[Gibson Deck 2](#)

A permanent deck structure for Gibson House was proposed.

A request was made for \$8000-\$12,000 in funding from the Town to assist with the project.

Resolution #4

Moved By: Councillor Hayes

Seconded By: Councillor Rosehart

THAT Council receive the presentation regarding the Gibson House Deck as information;

AND THAT the matter, be referred to staff for review and bring back a report and recommendations as soon as possible.

Carried

7. Public Meetings

7.1. Applications for Official Plan Amendment & Zone Change - OP 16-11-7 & ZN 7-16-09 - Town of Tillsonburg Non-Profit Housing Corporation

[Official Plan Amendment Application](#)

[Zone Change Application](#)

[Previous Report CASPO 2017-17](#)

Eric Gilbert, Development Planner, County of Oxford, appeared before Council and presented CASPO Report 2017-17 for the applications for Official Plan Amendment & Zone Change.

A neighbourhood open house was provided by the applicant on February 21, 2017. No amendments were requested by the applicant to the Official Plan Amendment & Zone Change applications.

The Planned noted that concerns submitted to the Town regarding the proposed development would be addressed during the site plan process.

Opportunity was given for comments and questions.

Roderick VanRiesen, Board Member of the Tillsonburg Non-Profit Housing Corporation appeared before council in support of the applications.

Mr. VanRiesen addressed concerns received during the neighbourhood open house.

An amended drawing was circulated to council for the frontage of the building.

Larry Scanlan appeared before council in opposition to the applications.

A petition was received by council signed by neighbours of the proposed development.

Mr. Scanlan expressed concern for the layout, construction, tenancy mandate of the proposed development, impact on property values of neighbouring homes, for increased traffic congestion, and for the rezoning of the property.

Wendy Marve appeared before council in opposition to the applications to express concerns about the aesthetics and size of the proposed development, traffic impact and rezoning of the property.

She also opposed the proposed development location and expressed concern about the proximity to amenities for the seniors that would be residing there.

The applicant Stephen Culig, appeared before council in support of the applications and addressed concerns regarding the proposed development.

Ron Lang appeared before Council to seek clarification on the servicing of the proposed development.

The Director of Operations responded that servicing of the property would be addressed during the site plan process.

Norma Turner appeared before council in opposition to the applications and expressed concerns regarding drainage of the property and increased traffic resulting from the proposed development.

No other members of the public appeared in support of or in opposition to the applications.

Moved By: Councillor Stephenson Seconded By: Councillor Esseltine

THAT the signed Petition regarding the proposed 16-unit apartment complex at 8 Hardy Avenue and 13 Sanders Street (Official Plan Amendment & Zone Change File No. OP 16-11-7 & ZN 7-16-09) be received;

AND THAT the information, be referred to Report CASPO 2017-17 for deliberation.

Carried

Councillor Hayes requested a recorded vote.

Resolution #5

Moved By: Councillor Stephenson

Seconded By: Councillor Esseltine

THAT Council support the application to amend the Oxford County Official Plan (File No. OP 16-11-7) as submitted by Town of Tillsonburg Non-Profit Housing Corp., for lands located at 8 Hardy Avenue & 13 Sanders Street, in the Town of Tillsonburg to re-designate the subject property from Low Density Residential to Medium Density Residential to facilitate the construction of a one storey apartment building;
 AND THAT Council approve-in-principle the zone change application submitted by Town of Tillsonburg Non-Profit Housing Corp., whereby the lands described as Lots 598, 599 & 600, Plan 500, Part 1 of 41R-6762, Part 1 of 41R-6175, Part 1 of 41R-8912, known municipally as 13 Sanders Street and 8 Hardy Avenue, are to be rezoned from Low Density Residential Type 1 Zone (R1) to Medium Density Residential Zone (RM);
 AND THAT Council remove the site plan Approval process from staff for this property;
 AND THAT the approval process, be brought to Council for approval prior to any building permit issued.

NAME	VOTE IN FAVOUR	VOTE AGAINST
Councillor Hayes		X
Mayor Molnar	X	
Councillor Rosehart		X
Councillor Stephenson	X	
Councillor Adam	X	
Deputy Mayor Beres		X
Councillor Esseltine	X	

The recorded vote reflects the vote is (4) in favour of the Motion and (3) against the Motion.

The motion is "Carried".

Council recessed at 8:26 p.m.

Council resumed at 8:36 p.m.

8. Planning Applications

9. Information Items

9.1. 2017 Senior of the Year Award

[Final Call for Nominations](#)

Resolution #6

Moved By: Councillor Stephenson

Seconded By: Councillor Esseltine

THAT Council receive item 9.1, as information.

Carried

10. Mayor

10.1. MYR 17-01 CAO Evaluation

[REPORTmayor17-01CAOevaluation](#)

Resolution #7

Moved By: Councillor Esseltine

Seconded By: Councillor Stephenson

That Council receive Report MYR 17-01, CAO Performance Evaluation 2016;

AND THAT Council establishes and appoints a CAO Performance Review Committee;

AND THAT Council appoints Mayor Molnar, Deputy Mayor Beres and Councillor Jim Hayes to the CAO Performance Review Committee.

Carried

11. Quarterly Reports

11.1. FIN17-08, 2016 Fourth Quarter Financial Results

[FIN17-08 2016 Fourth Quarter Financial Results](#)

[2016 Q4 Consolidated Results](#)

Resolution #8

Moved By: Councillor Esseltine Seconded By: Councillor Stephenson

THAT Council receive Report FIN 17-08, 2016 Fourth Quarter Financial Results, as information.

Carried

11.2. FIN17-09, Finance 2016 Q4 Results

[FIN17-09 2016 Fourth Quarter Finance Department Results](#)

[2016 Q4 Finance Department Results Summary](#)

Resolution #9

Moved By: Councillor Adam Seconded By: Deputy Mayor Beres

THAT Council receive Report FIN 17-09, 2016 Fourth Quarter Finance Department Results, as information.

Carried

11.3. DCS 17-07 - Building/Planning/By-Law Services 2016 Q4 Report

[DCS 17-07 - Building/Planning/By-Law Services 2016 Annual Report](#)

[Building & Protection Q4 Financial Summary](#)

Resolution #10

Moved By: Councillor Adam Seconded By: Deputy Mayor Beres

THAT Council receive Report DCS 17-07, Building/Planning/By-Law Services 2016 Annual Report, as information.

Carried

11.4. DCS 17-08 Economic Development and Marketing 2016 Q4 Results

[DCS 17-08](#)

[Financial Summary](#)

Resolution #11

Moved By: Deputy Mayor Beres Seconded By: Councillor Adam

THAT Council receive Report DCS 17-08, Economic Development and Marketing 2016 Q4 Results, as information.

Carried

11.5. OPS 17-07, Operations Services 2016 Q4 Results

[OPS 17-07 2016 Fourth Quarter Operations Services](#)

[OPS 17-07 Attachment 1 - Operating & Capital Summaries](#)

Resolution #12

Moved By: Deputy Mayor Beres Seconded By: Councillor Adam

THAT Council receive Report OPS 17-07, 2016 Fourth Quarter Operations Services, as information.

Carried

11.6. RCP 17-18 - Recreation Culture and Parks 2016 Q4 Results

[RCP 17-18 - Recreation Culture and Parks 2016 Q4 Results](#)

[RCP 2016 Financial Summaries](#)

Resolution #13

Moved By: Councillor Hayes Seconded By: Councillor Rosehart

THAT Council receive Report RCP 17-18, Recreation Culture and Parks 2016 Q4 Results, as information.

Carried

11.7. FRS 17-01, Fire 2016 Q4 Results.

[FRS 17-01 Fire Q4 2016](#)

[2016 Q4 Fire & Police Services Department Results Summary](#)

Resolution #14

Moved By: Councillor Rosehart Seconded By: Councillor Hayes

THAT Council receive Report FRS 17-01, Fourth Quarter 2016 Department Results, as information.

Carried

12. Reports from Departments

12.1. Chief Administrative Officer

12.1.1. CAO 17-02, Dedicated Provincial Gas Tax Funding - Public Transportation Program - Tillsonburg

[CAO 17-02 Dedicated Provincial Gas Tax Funding - Transit](#)

[CAO 17-02 Attachment](#)

Councillor Adam requested a recorded vote.

Resolution #15

Moved By: Councillor Stephenson Seconded By: Councillor Esseltine

THAT Council receive Report CAO 17-02, Dedicated Provincial Gas Tax Funding – Public Transportation Program - Tillsonburg;

AND THAT the Town of Tillsonburg supports the T-GO Transit System and is committed to providing ongoing annual support to begin April, 2017 in the amount of \$22,500 (Total eligible municipal contribution in 2017 of \$72,100);

AND THAT the Town of Tillsonburg agrees to receiving and being responsible for the Dedicated Gas Tax funds from the Province of Ontario for the T-GO Transit System;

AND THAT Council authorizes the CAO to complete all forms and supporting documentation for submission to the Ministry of Transportation to access the Dedicated Gas Tax Funds for a Public Transportation Program.

NAME	VOTE IN FAVOUR	VOTE AGAINST
Councillor Adam	x	
Deputy Mayor Beres		x
Councillor Esseltine	x	
Councillor Hayes		x
Mayor Molnar	x	
Councillor Rosehart		x
Councillor Stephenson	x	

The recorded vote reflects the vote is (4) in favour of the Motion and (3) against the Motion.

The motion is "Carried".

12.2. Clerk's Office

12.3. Development and Communication Services

12.3.1. DCS 17-09, Highway 3 Business Park – Sole Sourcing (Consulting Services)

[DCS 17-09](#)

[Stantec Proposal](#)

Councillor Adam had left his seat and was not present for the vote.

Resolution #16

Moved By: Councillor Esseltine Seconded By: Councillor Stephenson

THAT Council receive Report DCS 17-09, Highway 3 Business Park – Sole Sourcing (Professional Services);

AND THAT staff be authorized to sole source professional engineering services from Stantec for the design, tender and project management of the Highway 3/Clearview Drive intersection project.

Carried

12.4. Finance

12.5. Fire and Emergency Services

12.6. Operations

12.6.1. OPS 17-08, OCIF Top-Up Component Agreement AC3-3236

[OPS 17-08 OCIF Top-Up Component Agreement AC3-3236](#)

[OPS 17-08 Attachment 1 - OCIF Top-Up Agreement AC3-3236](#)

Resolution #17

Moved By: Councillor Adam Seconded By: Deputy Mayor Beres

THAT Council receive Report OPS 17-08, Ontario Community Infrastructure Fund (OCIF) Top-Up Component Agreement AC3-3236;

AND THAT a By-law authorizing the Mayor and Clerk to execute Agreement OCIF AC3-3236 with the Province of Ontario, be brought forward for Council consideration;

AND THAT the Town's portion of \$88,991, be funded by debenture in the 2018 budget.

Carried

12.7. Recreation, Culture & Park Services

13. Unfinished Business

14. Staff Information Reports

15. Committee Minutes & Reports

15.1. Minutes, Canada 150 Committee

[170227 Canada 150 MIN](#)

15.2. Minutes, Museum Advisory Committee

[170223 Museum Advisory MIN](#)

Resolution #18

Moved By: Deputy Mayor Beres Seconded By: Councillor Adam

THAT Council receive the Minutes of the Canada 150 Committee for February 27, 2017 and of the Museum Advisory Committee for February 23, 2017, as information.

Carried

16. Notice of Motions

Moved By: Councillor Adam

THAT a staff report outlining the budget and timelines for the Tillsonburg Community Complex Lion's Auditorium kitchen upgrades phase 1, be prepared for the April 10, 2017 regular Council meeting.

Moved By: Councillor Rosehart

THAT Council request that the Minister of Municipal Affairs review section 17 (3)(2) of the Municipal Elections Act to lobby for changes to the Act to allow owners of corporations who own businesses within the Municipality to vote at Municipal Elections.

17. Resolutions

18. Resolutions Resulting from Closed Session

19. By-Laws

By-Laws from the Meeting of Monday, March 13, 2017

Resolution #19

Moved By: Councillor Hayes

Seconded By: Councillor Rosehart

- 19.1.** THAT By-law 4088, To authorize OCIF Top-Up Agreement with the Province of Ontario;
AND THAT By-Law 4089, To Amend Zoning By-Law 3295 (ZN 7-17-01 - Performance Communities Realty Inc.), be read for a first, second and third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

Resolution #20

Moved By: Councillor Hayes

Seconded By: Councillor Rosehart

19.2. THAT By-Law 4090, To confirm the proceedings of Council at its meeting held on the 13th day of March, 2017, be read for a first, second and third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

21. Adjournment

Resolution #21

Moved By: Councillor Rosehart

Seconded By: Councillor Hayes

THAT the Council Meeting of Monday, March 13, 2017 be adjourned at 9:58 p.m.

Carried